



ADDENDUM #4

To: All Companies Interested in Submitting a Bid
From: Ann Harris, Purchasing Agent
Bid: Refinish Floors at City Services Center #PUR0919-065; Dated: 10/01/19
Subject: Addendum #4 (1 page)
Date: 10/07/19

The following questions and/or clarifications were asked relative to the above-listed Request for Bid. This memo is sent for clarification to all companies to whom the bid was sent.

Question: Will the baseboards be removed by Vendor or City employees?

Answer: Vendor will remove baseboards in hallway and the City will reinstall them.

Question: Can work begin any earlier than Saturday, November 9, 2019?

Answer: Awarded Vendor will be allowed to start removing specified baseboards at 4 pm on Friday, November 8, 2019 and begin actual work at 5 pm November 8, 2019.

Question: Will Vendor have 24 hour access during the project timeline?

Answer: Yes.

Question: Will the lobby be emptied by the Vendor or the City?

Answer: The City shall empty the front lobby, remove anything from the floor that is bolted down, and make sure the doors that exit into the lobby are unlocked for access under them.

Question: Where will Vendor have access to power?

Answer: City electrical panel in hallway to be redone.

All addenda that you receive shall become a part of the contract documents and shall be acknowledged and dated on the bottom of the Signature Page (page 20). The deadline for bid submittal is October 14, 2019 at 3:00pm CDT.